

Soft skills :



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Definition :

Soft skills are character traits and interpersonal skills that characterize a person's relationship with other people. In the workplace, soft skills are considered to be a complement to hard skills, which refer to a person's knowledge and occupational skills.

Soft skills have more to do with who people are, rather than what they know.

What exactly are soft skills ?

Soft skills are personal attributes needed for success on the job. Time management, Networking, Teamwork, Creative thinking, Conflict resolution.

Examples of soft skills :

1. Communication
2. Creative thinking
3. Teamwork

Communication : Soft skills are the tools you use to clearly and effectively converse with others on projects.

Creative thinking : Is the ability to consider something in a new way. It might be a new approach to a problem, a resolution to a conflict between employees, or a new result from a data set.

Teamwork : You need to be able to work well with others and convey your teamwork skills to hiring managers and prospective employers.

How to improve your soft skills ?

There are many types of soft skills, that you can develop, but we will see just top 5 soft skills employers are looking for and how to improve them. But before that, here is some benefits of improving your soft skills.

1. Career development
2. Relationship building with coworkers
3. Increased productivity
4. Stronger teamwork

Top 5 soft skills employers are looking for :

Communication skills : Meeting new people and working with them, try public speaking, practice situation.

Leadership skills : Motivate others, teach skills to others.

Positivity skills : Try to get the best out of a hard situation, be part of a team

Flexibility skills : Doing more than one task at a time, change your plans to help someone at short notice, do something outside of your comfort zone.

Problem solving skills : Learn to do data analysis, keep a journal (looking at your mindset and how you look at solving problems).

Conclusion :

Soft skills are very important to integrate into any field. The more you develop your skills the more you will have the chance to integrate anywhere. In the same way they have a very big role in our life. And don't forget that it's never too late develop them.